



Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

**Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)**

1. Your organisation or group					
Name of organisation	BROAD CHALKE VILLAGE HALL MANAGEMENT COMMITTEE				
Contact name					
Contact address					
Contact number	<table style="width: 100%; border: none;"> <tr> <td style="border: none; width: 70%;"></td> <td style="border: none; width: 30%; text-align: center;">e-mail</td> </tr> <tr> <td style="border: none;"></td> <td style="border: none;"></td> </tr> </table>		e-mail		
	e-mail				
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify				
2. Your project					
Project Title/Name	SOUND SYSTEM WITH MICROPHONES & HEARING LOOP				
What is your project about and what does it aim to achieve?	The project aims to provide users with an up to date sound system, to complement the projection system, with speakers, microphones and hearing loop for the hard of hearing. This will ensure that all those who attend any function can see, hear and enjoy what is going on from all parts of the Hall.				
<i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>					
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Broad Chalke				
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/> Date 9/11/11 No <input type="checkbox"/>				
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/> Date 10/11/11 No <input type="checkbox"/>				

Where will your project take place?	Broad Chalke Village Hall
When will your project take place?	March/April 2012
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	As audio/visual technology has advanced it has become clear that the days of the 'slide show' presentation are numbered. We cater for Toddler Groups to over 60's clubs. Some of our audiences tend to be getting older and the un-amplified spoken voice and small screen can no longer be heard or seen by many'. Our Hall is in very regular use by many organisations and private hirers. The need for improved sound and projection facilities has been increasingly called for. This became particularly apparent this year, the Centenary of the Hall, when the proper projection of sounds and pictures of times past were needed. To this end a permanent screen and projector were installed (not part of this application). An amplifier and speakers had to be hired. We now require a permanent user-friendly system.
How many people will benefit from your project?	The whole community
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areaboards Please provide a reference/page no.	As part of our need to build a stronger and more resilient community, fit for the future. Wiltshire Community Plan 2011-2026
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form	Yes <input type="checkbox"/> No <input type="checkbox"/>
Any other information about your project.	

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text" value="6"/>	Female	<input type="text" value="8"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text" value="2"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Repairs/replacements from income.

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Immediate feedback from the community using the Hall. Retention of Hirings in the face of strong competition from other venues.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

28/11/11

No

To whom have you applied for funding for this project (other than Wiltshire Council)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

Broad Chalke Poors Charity

500

500

Chalke Valley Fete

600

600

Community First

4400

nil

Cib Wilts

4400

nil

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)				
Year ending: 2010	Month: December	Year: 2010		
A - Total income:	£6178.79			
B - Minus total expenditure:	£6448.73			
Surplus/deficit for year: (A minus B)	£(269.94)			
Free reserves currently held:	£4258			
5. Financial information – If you can claim back V.A.T. please exclude from figures given below				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Sound system - as attached quote	£3,877	Own fundraising/reserves	c	£1,100
3 year care package	£550			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£	From reserves		£
	£			£
	£			£
Total Project Expenditure	£4,427	Total Project Income		£
Total project income B		£1,100		
Total project expenditure A		£4,427		
Project shortfall A – B		£3,327		
Grant sought from Wiltshire Council Area Board		£2,213		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays		Lloyds plc		
Please give the title name of the organisations' bank account e.g. current		Broad Chalke Village Hall		

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 11/01/2012

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team (see section 3)

